To,

VAT Officer,

LVO -

Bangalore.

Dear Sir,

**Sub: Authorizing Mr. \_\_\_\_\_\_\_\_\_\_\_\_ to Collect User ID and Password.**

With reference to the above kindly issue the new user id and password to Mr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ whose signature is attested below.

Kindly do the needful.

Signature of Mr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

Yours Sincerely,

**For**

Authorized Signatory